Coded Roster Edit Check Sample Form

Site _____ Meals served: Month _____ Year _____

Signature of person completing edit(s) _____ Date _____

Number of forms on file Name of client	C	Meals	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Breakfast Total paid	Breakfast Total red	Breakfast Total free	Lunch Total paid	Lunch Total red	Lunch Total free	Grand total Break	Grand total lunch
1.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
2.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
3.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
4.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
5.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
6.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
7.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
8.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
9.		Break																												X	X	X		X
		Lunch																									X	X	X				X	
*Adults		Break																												X	X	X		X
		Lunch																									X	X	X				X	
Totals		Break																												X	X	X		X
Note: Use E to designate entry, use W for withdrawal. Record at time of service. C = eligibility code (to be determined by site manager). * Adults should be included if they eat with children		Lunch																									X	X	X				X	